

Resume
Of
MS. SHANJIDA AKTER (SHIMA)
Cell: 01920-823557



Mailing Address:

House # 21, Plot# 628, Adarshanagar, Middle Badda,
Badda, Dhaka-1212.

Career Objective:

Positively contribute to work in a challenging environment where analysis, creativity and hard working are the platform for excellence. I shall prove my strength if you would be give any opportunity.

Educational Qualification:

➤ **M.B.S (Master Of Business System)**

Institution : Govt. Titumir College, Dhaka
Session : 2013
Result : First Class

➤ **B.B.S (Bachelor Of Business Studies)**

Institution : Govt. Titumir College, Dhaka
Result : Second Class
Passing Year : 2011

➤ **H.S.C (Higher Secondary Certificate)**

Institution : Badda Alatunnesa College, Dhaka
Group : Business Studies
Result : GPA-4.10
Passing Year : 2008
Board : Dhaka

➤ **S.S.C (Secondary School Certificate)**

Institution : Badda High School, Dhaka
Group : Business Studies
Result : GPA-3.88
Passing Year : 2006
Board : Dhaka

Aptitudes:

- Self-confident.
- Proficiently motivated & ability to others.
- Ability to conveyance the people.
- Devotion honesty & sincerity to work.

Biography:

Father's Name : Md. Abdul Hakim
Mother's Name : Ashia Begum
Date of Birth : 12th August 1990.
Permanent Address : Village:Goail bari, P.O: Chakhar,
P.S- Banaripara, Dist- Barishal
Sex : Female
Marital Status : Single
Nationality : Bangladeshi (By birth)
Religion : Islam
Blood Group : B+

Computer Literacy:

- Knowledge in application of MS Word, MS Excel, Power Point, E-mail & Internet Browsing.

Language Proficiency:

- Bengali: Speaking, listening, reading, writing excellent (Mother tongue)
- English: Speaking, listening, reading, writing well (2nd language)

Declaration:

I do here by declare that the above information is true to the best of my knowledge.
With Thanks

Ms. Shanjida Akter (Shima)
Mobile: 01920-823557